



North Carolina Department of Health and Human Services  
**Division of Budget and Analysis**  
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Michael F. Easley, Governor  
Carmen Hooker Odom, Secretary

James B. Slate, Jr., Director

June 15, 2007

**MEMORANDUM #2007-03**

TO: Division Directors  
Office Directors  
Budget Officers

FROM: Jim Slate

A handwritten signature in blue ink that reads "Jim Slate".

SUBJECT: Travel Subsistence Rate Revision Effective July 1, 2007

Effective July 1, 2007, the subsistence reimbursement will be increased by 6.5%. The new subsistence rate will be effective for both years of the 2007-09 biennium. Pursuant to G.S. 138-6(5), the State Director of Budget is required to revise subsistence payments for state employees' in-state and out-of-state travel.

The attached memorandum from David McCoy, State Budget Director, lists the various rates of subsistence per day for travel related expenses. A revision to the State Budget Manual will be issued to reflect this change.

	<u>In-State</u>	<u>Out-of-State</u>
Breakfast	\$ 7.50	\$ 7.50
Lunch	\$ 9.75	\$ 9.75
Dinner	\$ 16.75	\$ 19.00
Lodging (actual, up to)	<u>\$ 63.75</u>	<u>\$ 75.50</u>
Total	\$ 97.75	\$ 111.75

If you have any questions regarding the new rates, please contact your Budget Analyst at 733-6396.

JBSjr:gg

Attachment

Cc: Carmen Hooker Odom  
Dan Stewart

Jackie Sheppard  
Allen Dobson, Jr., MD

Laketha Miller  
DHHS Budget Analysts